

# TOWN OF WEBSTER

## 2019 APPLICATION SCHEDULE

Revised 8/7/19

### PLANNING BOARD

<u>Filing Deadline</u>	<u>Meeting Date</u>
November 15, 2018	December 18, 2018
<b>No Meeting</b>	<b>January 1<sup>st</sup></b>
December 20 <sup>th</sup> , 2018	January 15 <sup>th</sup>
January 3 <sup>th</sup>	February 5 <sup>th</sup>
January 17 <sup>th</sup>	February 19 <sup>th</sup>
February 7 <sup>th</sup>	March 5 <sup>th</sup>
February 21 <sup>st</sup>	March 19 <sup>th</sup>
March 7 <sup>th</sup>	April 2 <sup>nd</sup>
March 21 <sup>st</sup>	April 16 <sup>th</sup>
April 4 <sup>th</sup>	May 7 <sup>th</sup>
April 19 <sup>th</sup>	May 21 <sup>th</sup>
May 2 <sup>nd</sup>	June 4 <sup>th</sup>
May 16 <sup>th</sup>	June 18 <sup>th</sup>
<b>No Meeting</b>	<b>July 2<sup>nd</sup></b>
June 20 <sup>th</sup>	July 16 <sup>th</sup>
July 3 <sup>rd</sup>	August 6 <sup>th</sup>
July 18 <sup>th</sup>	August 20 <sup>th</sup>
August 1 <sup>st</sup>	September 3 <sup>rd</sup>
August 15 <sup>th</sup>	September 17 <sup>th</sup>
September 5 <sup>th</sup>	October 1 <sup>st</sup>
September 19 <sup>th</sup>	October 15 <sup>th</sup>
<b>No Meeting</b>	<b>November 5<sup>th</sup></b>
October 17 <sup>th</sup>	November 19 <sup>th</sup>
November 7 <sup>th</sup>	December 3 <sup>rd</sup>
November 21 <sup>st</sup>	December 17 <sup>th</sup>
December 5 <sup>th</sup>	January 7 <sup>th</sup> <u>2020</u>

### ZONING BOARD OF APPEALS

<u>Filing Deadline</u>	<u>Meeting Date</u>
November 26, 2018	Dec. 11, 2018
<b>No Meeting</b>	<b>Dec, 25, 2018</b>
December 21, 2017	January 8 <sup>th</sup>
January 7 <sup>th</sup>	January 22 <sup>nd</sup>
January 21 <sup>st</sup>	February 12 <sup>th</sup>
February 11 <sup>th</sup>	February 26 <sup>th</sup>
February 25 <sup>th</sup>	March 12 <sup>th</sup>
March 11 <sup>th</sup>	March 26 <sup>th</sup>
March 25 <sup>th</sup>	April 9 <sup>th</sup>
April 8 <sup>th</sup>	April 23 <sup>rd</sup>
April 22 <sup>nd</sup>	May 14 <sup>th</sup>
<b>No Meeting</b>	<b>*May 28<sup>th</sup> *</b>
May 24 <sup>th</sup>	June 11 <sup>th</sup>
June 10 <sup>th</sup>	June 25 <sup>th</sup>
<b>No Meeting</b>	<b>July 9<sup>th</sup></b>
July 8 <sup>th</sup>	July 23 <sup>rd</sup>
July 22 <sup>nd</sup>	August 13 <sup>th</sup>
August 12 <sup>th</sup>	August 27 <sup>th</sup>
August 26 <sup>th</sup>	September 10 <sup>th</sup>
September 9 <sup>th</sup>	September 24 <sup>th</sup>
September 23 <sup>rd</sup>	October 8 <sup>th</sup>
October 7 <sup>th</sup>	October 22 <sup>th</sup>
October 21 <sup>st</sup>	November 12 <sup>th</sup>
November 8 <sup>th</sup>	November 26 <sup>th</sup>
November 25 <sup>th</sup>	December 10 <sup>th</sup>
<b>No meeting</b>	<b>December 24<sup>th</sup></b>
December 23 <sup>rd</sup>	January 14 <sup>th</sup> <u>2020</u>

**All Planning and Zoning Board Hearings take place at the  
VanIngen Court Building, 1002 Ridge Road at 7:00 PM**

*\* Indicates the meeting location to be determined.\**

### SUBMISSIONS TO INCLUDE:

#### PLANNING BOARD

##### Subdivision & Site Plan Applications:

1. Concept:
  - a) Letters of intent & applications- **20 copies.**
  - b) Map or drawings – 8 copies 11”X17” & (19) full size
  - c) Fees per Schedule.
2. Preliminary & Final:
  - a) Twenty (**20**) letters of intent
  - b) Maps or drawings (8) copies 11”X17” & (12) full size
  - c) Fees per fee schedule
  - d) Affidavit of Mailings with mailing list and one (1) copy of notification sample.

#### ZONING BOARD OF APPEALS

1. Letters of Intent- **12 copies**
2. Instrument Survey- **12 copies**
3. Maps to scale showing request.
4. One (1) original application
5. Fees per fee schedule.
6. Affidavit of Mailings with mailing list and one (1) copy of notification sample.

**\* All drawing and/or maps to be folded to 9” X 14 1/2” maximum size.**

**\* Partial applications will not be accepted.**